

Kimberly A. Schwartz

Education

California Institute of the Arts	Master of Fine Arts in Theater, emphasis in Technical Direction	1997
Arizona State University	no degree – academic preparation for graduate work	1993-1995
Indiana University	Bachelor of Music, Clarinet Performance	1993

Professional Positions

San Francisco State University	Associate Professor	2014-present
	Assistant Professor	2007-2014
State University of New York, Purchase College	Associate Professor (Tenured)	2003-2007
The Metropolitan Opera	Technical Assistant	1997-2003
Scenery West	Assistant to the Art Director	1997

Honors and Awards

Winner – USITT Education Commission Poster Session	2013
Topic – “Process + Paperwork = Preparedness: Practical Tools for Preparing BA Technical Direction Students”	
At the USITT (United States institute for Theatre Technology) National Conference in Milwaukee, WI	

Teaching Effectiveness

San Francisco State University Assistant Professor

Classes taught:

<i>Practical Applications in Rigging Systems</i> (THA 677) – offered only one time (experimental) Beginning with a master class by Jay Glerum, continuing through the semester with repair and maintenance of rigging systems within the department. Problem solving as necessary.	Spring 2013
<i>Understanding Theatrical Structures</i> (given as THA 699) A seminar class introducing the basics of structural design for the stage, still in development.	Spring 2008, Fall 2010 & 2012
<i>Special Study</i> (THA 699) – offered when requested by students A seminar style class with rotating topics, based on student interest. Aside from the above-listed course title, topics have included <i>Prop Construction, Scenic Construction, Welding, and Metalwork</i>	Spring 2008-present
<i>Theatre Design and Computers</i> (THA 609) – offered once each academic year An introduction to CAD drafting for the theatre, initially alternating yearly between VectorWorks and AutoCAD, currently focusing on VectorWorks	Spring 2008-present
<i>Introduction to Technical Theatre & Design</i> (THA 205) – offered every semester A lecture-based class introducing the basic design and technical elements of theatre.	Fall 2007-present
<i>Scenery and Properties Laboratory and Crew</i> (THA 310) – offered every semester An introduction to the practical experience of construction and load-in of departmental productions.	Fall 2007-present
<i>Advanced Stagecraft</i> (THA 510) – offered every semester when there is student interest An overview of several advanced skills, techniques & the paperwork associated with technical production.	Fall 2007-present
<i>Theatre Production, Technical Laboratory and Crew</i> (THA 315) – offered every semester A course useful in assisting students with some university experience in theatre in completing the THA major	Fall 2007-present
<i>Practicum in Theatre</i> (THA 610) – offered when there is student need	Fall 2009-present

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A course number offered to student fulfilling the roles of Technical Director, Assistant Technical Director or Master Carpenter for departmental productions	
<i>Internship in Theatre</i> (THA 757) – offered every semester when there is student need	Fall 2011-present
Supervision of students participating in off campus internship programs	
<i>Advanced Practicum in Theatre</i> (THA 810 & 852) – offered when there is student need	Fall 2011-present
A course number offered to MFA student fulfilling the roles of Technical Director, Assistant Technical Director or Master Carpenter for departmental productions	
<i>Projects in the Teaching of Theatre Arts</i> (THA 685) – offered when there is student need	Fall 2009-present
A course offered to students assisting in the classroom and in evaluation of students enrolled in other courses.	

TEEF Score Summary Chart (period of review only)

Semester/Year Course #	# of students enrolled	# of TEEF respondents	Schwartz Mean	Dept. Mean	Semester/Year Course #	# of students enrolled	# of TEEF respondents	Schwartz Mean	Dept. Mean
Summer 2018 1.74									
TH A 205	24	12	1.51						
Fall 2017 1.53					Spring 2018 1.51				
TH A 205	54	38	1.21		TH A 310.01/02	12	10	1.06	
TH A 310.01/02	14	10	1.23		TH A 310.03/04	14	11	1.03	
TH A 310.03/04	8	3	1.08		TH A 315	1	-	-	
TH A 315	4	-	-		TH A 699	7	-	-	
TH A 609	6	5	1.08						
Summer 2017 1.74									
TH A 205	26	18	1.31						
Fall 2016 1.48					Spring 2017 1.48				
TH A 310.01	13	10	1.04		TH A 310.01/02	16	13	1.16	
TH A 310.02	13	10	1.05		TH A 310.03/04	9	8	1.09	
TH A 310.03	2	2	1.03		TH A 315	11	-	-	
TH A 310.04	2	2	1		TH A 610	2	-	-	
TH A 315	3	-	-		TH A 699	1	-	-	
TH A 610	1	-	-		TH A 740	5	3	1.17	
TH A 711	6	5	1.03						
Summer 2016 1.66									
TH A 205	27	21	1.53						

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Fall 2015				1.49
TH A 310.01/02	22	11	1.36	
TH A 315	2	-	-	
TH A 510	4	2	1	
TH A 609	3	1	1.06	
TH A 610	2	-	-	

Spring 2016				1.5
TH A 310.01/02	15	12	1.11	
TH A 310.03/04	3	2	1.03	
TH A 315	3	-	-	
TH A 609	10	7	1.09	
TH A 610	2	-	-	
TH A 657	1	-	-	

Fall 2014				1.65
TH A 205	50	45	1.29	
TH A 310.01/02	14	12	1.2	
TH A 315	1	-	-	
TH A 510	2	-	-	
TH A 610	1	-	-	

Spring 2015				1.45
TH A 205	51	37	1.33	
TH A 310.01	18	11	1.18	
TH A 310.02	18	10	1.09	
TH A 315	6	-	-	
TH A 609	12	-	-	
TH A 610	1	-	-	
TH A 699	1	-	-	
TH A 852	1	-	-	

Fall 2013				1.61
THA 310.01/1A	12	12	1.27	
TH A 310.02/2A	17	15	1.22	
TH A 315	2	-	-	
TH A 510	5	-	-	
TH A 610	1	-	-	
TH A 685	1	-	-	

Spring 2014				1.66
TH A 205	38	25	1.28	
TH A 310.01	11	7	1.12	
TH A 310.02	11	8	1.1	
TH A 310.03/04	9	-	-	
TH A 315	1	-	-	
TH A 609	9	-	-	
TH A 610	6	-	-	
TH A 685	1	-	-	
TH A 699	1	-	-	

Supervision of Student Technical Director, Department of Theatre Arts/School of Theatre & Dance productions:

<i>Chicago</i>	directed by Mark Davis	Spring 2017
<i>A Midsummer Night's Dream</i>	directed by Kurt Daw	Spring 2017
<i>Sofa sin Casa</i>	directed by Roy Conboy	Fall 2016
<i>Urinetown</i>	directed by Dianna Shuster	Spring 2016
<i>The Seagull</i>	directed by Bill Peters	Spring 2016
<i>Stop Kiss</i>	directed by Roy Conboy	Fall 2015
<i>Into the Woods</i>	directed by Barbara Damashek	Fall 2014
<i>Dead Man's Cell Phone</i>	directed by Roy Conboy	Fall 2014
<i>Measure for Measure</i>	directed by Rhonnie Washington	Spring 2014
<i>A Chorus Line</i>	directed by Barbara Damashek	Fall 2013
<i>The Unmentionables</i>	directed by Bill Peters	Fall 2013
<i>Avenue Q</i>	directed by Laura Schultz	Spring 2013
<i>Our Town</i>	directed by Rhonnie Washington	Spring 2013
<i>Three Original One Acts</i>	student directors supervised by Roy Conboy	Fall 2012
<i>Rosencrantz & Guildenstern are Dead</i>	directed by Jo Tomalin & John Wilson	Fall 2011

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<i>Wall Flower</i>	directed by Mark Jackson	Fall 2011
<i>The Barber of Seville</i>	directed by Tracy Ward	Spring 2011
<i>Fool for Love</i>	directed by Rhonnie Washington	Spring 2011
<i>Engaged</i>	directed by Bill Peters	Fall 2010
<i>Fringe: One Acts</i>	student directors supervised by Roy Conboy	Fall 2010
<i>Vinegar Tom</i>	directed by Barbara Damashek	Spring 2010
<i>Juliet</i>	directed by Mark Jackson	Spring 2010
<i>Proof</i>	directed by Rhonnie Washington	Fall 2009

Other Primary Assignments

Director, School of Theatre & Dance

Elected summer 2018

Responsibilities include but are not limited to

- Delivery of School of Theatre & Dance curriculum
- Hiring and management of lecturers in the School
- Hiring and management of accompanists for select courses
- Budget management for the School
- Oversight and authorship of IR budget requests
- Oversight of maintenance and operations in three highly utilized shops (Costume, Prop, Scenic) and the three staff members who run those shops
- Ensuring adherence to the requirements of being a NAST (National Schools of Theatre) accredited program.

Technical Director for Department of Theatre Arts/School of Theatre & Dance productions:

<i>Hair: The American Tribal Love-Rock Musical</i>	directed by Laura Wayth	Spring 2018
<i>Sucia</i>	directed by Roy Conboy	Spring 2018
<i>Lysistrata</i>	directed by Laura Wayth	Fall 2017
<i>The Laramie Project</i>	directed by Bill Peters	Fall 2017
<i>In the Next Room (Vibrator Play)</i>	directed by Bill Peters	Fall 2016
<i>Much Ado About Nothing</i>	directed by Bruce Avery	Fall 2015
<i>Translations</i>	directed by Bill Peters	Spring 2014
<i>Learned Ladies</i>	directed by Delia MacDougall	Spring 2014
<i>Beatrice and Benedick</i>	directed by Christine Brandes	Spring 2014
<i>Dido and Aeneas</i>	directed by Christine Brandes	Spring 2013
	*(co-production with School of Music and Dance)	
<i>Lorenzaccio</i>	directed by Mohammad Kowsar	Fall 2012
<i>Spring Awakening</i>	directed by Barbara Damashek	Spring 2012
<i>References to Salvador Dali Make Me Hot</i>	directed by Roy Conboy	Spring 2012
<i>Henry IV</i>	directed by Mohammad Kowsar	Fall 2009
<i>The Bartered Bride</i>	directed by Roy Conboy	Spring 2009
<i>A Streetcar Named Desire</i>	directed by Rhonnie Washington	Spring 2009
<i>Chess</i>	directed by Barbara Damashek	Fall 2008
<i>Machinal</i>	directed by Mark Jackson	Fall 2008
<i>City of Angels</i>	directed by Barbara Damashek	Spring 2008
<i>Don Juan</i>	directed by Mark Jackson	Spring 2008
<i>Troy: Gates of Hell</i>	directed by Mohammad Kowsar	Fall 2007
<i>Crimes of the Heart</i>	directed by Rhonnie Washington	Fall 2007

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Masters Degree Committee Membership

Jennifer Salmeron	<i>Young Frankenstein</i> , technical direction as tertiary emphasis	2015
Karla Hargrave	<i>Satyagraha</i> , technical direction as secondary emphasis	2013
Travis Hiner	<i>Ramayana</i> , technical direction as primary emphasis	2012

Professional Achievement and Growth

Peer Reviewed Web Publication

Web Publication – *Creative Teaching on the Web* 2006

Topic: A project developed to help students learn how to utilize a Material Safety Data Sheet in order to create a safer, healthier environment in which to work.

The *Creative Teaching on the Web* project of the Education Commission of USITT's purpose is to provide all teachers in higher education with resources for teaching theatrical design and technology.

Session Presentation - United States Institute of Theatre Technology (USITT) National Conference 2017

Session Chair and Presenter– *Safety Manual and Safety Documentation Workshop and Roundtable.*

A workshop and roundtable presentation for professionals in our field during which they could learn from safety and theatre professionals who have been through the process of developing or editing a safety manual for their institution. Attendees were from professional and academic entities. My role was to gather other professionals in the field of safety in entertainment to serve on the panel and present their materials, develop a plan for the session, and run the session during the conference. The other panel members and I presented examples of the safety paperwork that they currently utilize and/or have developed in their performing arts entities.

Peer Reviewed Presentations

Accepted – USITT Education Commission Poster Presentation 2019

Creative Problem Solving: Pull Toy Project

Accepted for the 2018 USITT National Conference. However, due to campus commitments, presentation deferred until the 2019 conference in Louisville, KY

Winner – USITT Education Commission Poster Presentation 2013

Topic – “Process + Paperwork = Preparedness: Practical Tools for Preparing BA Technical Direction Students”

At the USITT (United States institute for Theatre Technology) National Conference in Milwaukee, WI

KCACTF (Kennedy Center American College Theatre Festival) Presenter 2013

Region VII Conference, Sacramento, CA

Topic – *Your Next Role: Technical Director*

KCACTF (Kennedy Center American College Theatre Festival) Presenter 2012

Region VIII Conference, Ogden, UT

Topic – *Tackling Technical Production*

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Creative Works

Freelance Technical Direction

Bay Area Children's Theatre

- Knufflebunny: A Cautionary Tale*, directed by M. Graham Smith Spring 2013
- Click, Clack, Moo*, directed by Erin Merritt Summer 2012
- True Story of the 3 Pigs*, directed by Jessica Richards Spring 2012
- Pinkalicious*, directed by Sean Fenton Winter 2012
- Emil of Lönneberg*, directed by Felicity Hesed Fall 2011

Sweet Can Productions

- Yes Sweet Can* (a circus/dance performance) Fall 2011

Ray of Light Theatre Company

- Jerry Springer, the Opera*, directed by M. Graham Smith – at The Victoria Theatre in San Francisco Fall 2010

Grants - Funded

CSU Entertainment Alliance Grant \$3400.00 2018

Creating & Implementing Projection for Live Events

The grant brought Projection Designer, Alison Dobbins to campus. She delivered a two-day seminar/workshop to our students, faculty, and staff. This experience not only educated our current students, but also our full time staff and faculty. It was important to us as a faculty to retain the knowledge with faculty and staff so that it would stay here on campus with those people and enhance the educational experience of future students.

Grants - Unfunded

Faculty Affairs/OSRP – Development of Research & Creativity Award 2018

The single distinct goal of this proposal is to complete the courses that are required to earn the Level I through Level III OSHA certifications.

CSU Entertainment Alliance Grant – Proposed Workshops 2017

Grant Proposal #1: *Introduction to the Methods & Machinery of Automated Scenery*

Grant Proposal #2: *Creating and Implementing Projection for Live Events*

Teagle Curriculum Redesign Initiative – Technical Theatre & Design Emphasis within the School of Theatre & Dance 2016

Faculty Affairs – Development of Research & Creativity Grant 2016

The single distinct goal of this proposal is to complete the courses that are required to earn the Level I through Level III OSHA certifications.

Professional Training & Certification

Entertainment Technician Certification Program Theatre Rigging Certification
Renewed Summer 2018
Earned Summer 2013

Occupational Health & Safety (OSHA) 10-hour General Industry Safety & Health Card Completed March 2016

Rigging Master Class Series Completed 2013

Given by Stage Rigging, an ETCP (Entertainment Technician Certification Program)-recognized training facility
A series of six classes on separate topics pertaining to rigging: Wire Rope, Slings, Hardware, Rigging Math, Hoists, Fall Protection, Advanced Rigging & Layout.

Participant and Organizer of Jay Glerum Master Class on campus at SFSU Winter 2013

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Aerial Work Platform Safety Course & Certification – Cresco Equipment Fall 2012

OSHA Online Courses in:

Hand & Power Tools	Summer 2010
Fall Protection	Summer 2010
Lockout/Tagout	Summer 2010
Personal Protective Equipment	Summer 2010
Means of Egress and Fire Protection	Summer 2010

Occupational Safety & Health Administration Training
 OSHA 511 – Occupational Safety and Health Standards for General Industry Summer 2009

Participant in the 2008 Rigging Seminar (3-days) with Jay Glerum, given at USITT Conference 2008

Curricular Innovations

Editor and Major Contributing Author of the *School of Theatre & Dance Production Manual* Fall 2013-Present
 A comprehensive document detailing all of the Production roles that our students execute during the mounting of a live performance in the School of Theatre & Dance.

Editor and Major Contributing Author of the *School of Theatre & Dance Safety Manual* Summer 2017-Present
 A manual detailing all of the safety practices utilized in the School of Theatre & Dance. Includes such things as training plans for all shop spaces, a safety glossary, and behavior expectations while on stage and in rehearsal, among many other things.

Contributing Member, Design Tech Curriculum Committee 2017-2018
 A core committee of four tenured faculty led with a larger group of approximately twelve contributing input into the re-calibration of the technical requirements of our majors. My work on this committee was integral in determining a way to deliver our curriculum while allowing our students a straightforward and fair way to complete their requirements in less time.

Department of Theatre Arts/School of Theatre & Dance Safety Training for Students 2008-present
 Counterweight Fly System Master Class – required for all Theatre Arts students enrolled in classes (THA 310 & THA 313) where they will be expected to utilize the fly system.

Counterweight Fly System Exam – Administered in two introductory classes to ensure safe operation of the fly system by all Theatre Arts students.

Scissor-lift Training – Available to any advanced students who will be expected to utilize the personal scissor lift. A student's participation is determined by faculty recommendation and willingness of students.

Newly Developed Classes or Classes in Development

THA 677 – Practical Applications in Rigging (Spring 2013)
 THA 414 – new course entitled *Technical Direction I*
 THA 314 – new course entitled *Design and Craft of Stage Properties*
 THA 302 – new course entitled *Ethical Decision Making in Theatre* (not completed/submitted yet)

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Contributions to Campus and Community

Department of Theatre Arts Campus Service:

- Member, School of Theatre & Dance Costume Shop Supervisor Search Committee Summer 2018
- Member, School of Theatre & Dance Prop Shop Supervisor Search Committee Summer 2017
- Member, School of Theatre & Dance Strategic Planning Committee 2017
 A committee responsible for dealing with internal School planning, such as by-Laws revisions, procedural questions that arise within the School, planning for the future, adjustments to curriculum such as evolving our emphases into concentrations.
- Member, School of Theatre & Dance Retention, Tenure & Promotion Committee 2015-2018
- Member, Department of Theatre Assessment Committee Spring 2013-present
 A committee responsible for helping the departmental faculty determine the overall student learning outcomes for the department, streamlining ways in which we gather assessment information, and helping to revise current language and practices pertaining to assessment.
- Chair, Department of Theatre Scholarship Committee 2008, 2010, 2013-2017
 A committee responsible for determining which Theatre Arts students receive recognition in the form of scholarship monies.
- Chair, Department of Theatre Arts New Building Committee Fall 2008-2010
 A committee formed to gather and focus ideas from the Theatre Arts faculty regarding the forthcoming Creative Arts Center and to interact with the planning personnel when necessary.
- Co-Chair & Founding Member, Department of Theatre Arts Safety Committee Fall 2008-present
 A committee formed to address the specific safety needs and challenges of the Theatre Arts Department.
- College of Creative Arts Campus Service:
- Member, Advising Resource Center (ARC) Advisory Board Fall 2017-present
- Member, College of Liberal and Creative Arts Master Electrician Search Committee Winter 2013
- Member, College of Creative Arts Student Research Committee Spring 2009 & Spring 2010
 A committee responsible for adjudicating the entries from the College of Creative Arts in the CSU Student Research Competition and selecting the projects that can best represent the College of Creative Arts in the University-wide competition.
- Coordinator of Rigging Inspection and Master Class by Jay Glerum January 2013
 Master class was offered to faculty, staff, enrolled and recently graduated students, and local IATSE members. Inspection was coordinated with Cinema, BECA, and Theatre Arts and five venues were inspected for safety.
- Member, College of Creative Arts Mini Grant Committee Spring 2011

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University Campus Service:

Search Committees

Search Committee Member, Provost & Vice President of Academic Affairs	2017-2018
Search Committee Member, AVP for Campus Safety and Chief of Police	Spring/Summer 2016
Search Committee Member, Director of University Advising Center	Winter 2013

Academic Senate

Secretary of the Academic Senate	2018-2019
Chair, Student Affairs Committee (a standing committee of the Academic Senate)	2015-16 & 2016-17
Academic Senator (member of the Student Affairs Committee)	Spring 2015

Other University Service

Instructionally Related Activities Advisory Board (re-appointed 2018)	2016-2019
Faculty Ambassador for Transfer Student Orientation	Summer 2018
Provost & President's Year of Conversation Committee	2017-2018
Faculty Ambassador for New Student Orientation (pilot year)	Summer 2012

Professional Community Service:

United States Institute of Theatre Technology (USITT)

Vice Chair for Communications – California Section of USITT	elected 2017
Development and maintenance of the California Section website. Distribution of news and event information.	

Adjudicator for USITT Education Commission Poster Presentations (3 years)	2014-2016
Double blind review of between forty and sixty abstracts submitted for evaluation, comments, ranking, voting on each submission.	

Volunteer Work

Pacifica Spindrift Players	
Volunteer Carpenter, Lighting Technician, Scenic Painter	
<i>And Then There Were None</i>	Winter 2010
<i>Delval Divas</i>	Spring 2010
Bay Area Children's Theatre	
Drafting assistance in developing a sign cover for the venue in which BACT performs regularly	Spring 2013
Studio BBR	
Construction and installation of signage for hair salon in San Francisco	Fall 2012

Professional Affiliations

Member	United States Institute for Theatre Technology
Member	Theatre Bay Area
Member	Theatre Communications Group
Member	– Theatre Development Fund

Attendance at Professional Events

Attendee of the United States Institute for Theatre Technology National Conference
2005 in Toronto, Ontario, Canada
2006 in Louisville, KY
2008 in Houston, TX

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2013 in Milwaukee, WI
 2015 in Cincinnati, OH
 2016 in Salt Lake City, UT
 2017 in St. Louis, MO

Skills

Proficiency in Macintosh and Windows operating systems
 Fluency in AutoCAD and VectorWorks automated drafting programs
 Proficiency in MIG and arc welding and oxy-acetylene welding and cutting
 Fluency in scenic carpentry
 Fluency in Theatrical Rigging (ETCP Certified)
 Proficiency in the basic concepts and application of structural analysis for theatrical structures

Description of Professional Experience Prior to Employment at SF State

<u>Purchase College, State University of New York</u>	Associate Professor	Fall 2003-Spring 2007
classes taught:		
<i>Stagecraft</i>	a basic technical class for all incoming freshman and transfer students	Fall 2003-Spring 2007
<i>CAD for Theatre</i>	an introduction to AutoCAD and its uses in the industry	Fall 2003
<i>Production</i>	ongoing supervision of all students during production assignments	2003-Spring 2007
<i>Stage Carpentry</i>	a semester long course on carpentry as executed for stage	Fall 2006
Other Campus Service:		
-Associate Dean of the Conservatory of Theatre Arts & Film appointed September 2006 departure		
-Associate Production Manager, Purchase Repertory Theatre Fall 2003-departure		
-Interim co-chairperson of the Design/Technology Program appointed January 2007 departure		
-Interim Production Manager, Purchase Repertory Theatre appointed January 2007 departure		
-Member, Purchase College Orientation Committee 2003 2007		
<u>Freelance Draftsperson</u>		Oct 2005-Dec 2005
Project entailed ballroom layout drafting for 14 venues in 5 Las Vegas hotels being used for a corporate event for the pharmaceutical company Sanofi Aventis		
<u>The Metropolitan Opera Association</u>		1997-2003
Technical Assistant		
Responsibilities included hand drafting and automated drafting for all shows, oversight of technical aspects of repertory productions, acting as liaison between departments as well as other tasks needed throughout the technical department		
<u>The Los Angeles Opera</u>		1997
Technical intern an opportunity to observe the day-to-day operations and management of technical aspects in a large production company		
<u>California Institute of the Arts</u>		1997
Walt Disney Modular Theater Crew Supervisor – supervising a crew of approximately 12 in the reconfiguration and maintenance of a modular theater		
<u>Scenery West</u>		1997
Assistant to the Art Director – <i>GameWorks</i> project – duties include drafting construction drawings from conceptual sketches, and other tasks throughout the art department		
<u>Alemany High School</u>		1996-1997
Supervisor of small crew and technical consultant for scenic elements of a 3-show season		
<u>Santa Clarita Ballet Academy</u>		1995-1996
Technical consultant for scenic elements of <i>The Nutcracker</i> production, two seasons		
<u>Scenic Painting</u>		1995
Charge scenic artist for Arizona State University's Lyric Opera Theater		